DO YOU HAVE S.M.A.R.T. GOALS?

S — **SPECIFIC**

What EXACTLY do you want to accomplish?
State very specifically what you will do.

M — **MEASURABLE**

How will you EVALUATE your progress and to know if you've achieved it?
What data will you measure?

A — **ATTAINABLE**

Is it something you have control over -or- within your scope?
Is it realisticlly POSSIBLE?

R — **RELEVANT**

Does this improve you or your job in some way?
Why is this APPLICABLE?

T — **TIME-BOUND**

WHEN do you want to achieve this goal?
State exact timelines for progression and attainment.

ELEVARE

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